

# NQF Port Request Form



Please email the completed form to [Subscriber@nasdaq.com](mailto:Subscriber@nasdaq.com) or fax to 212.231.5426

NQF Member Firm: \_\_\_\_\_

NQF Billing Account Number: \_\_\_\_\_

## Request Type

- Add  Removal  Update existing session (Please provide ports in additional comments section)

## Connectivity

Which service provider will you be using?

- Co-Lo  CPC  Extranet  VPN (Test Facility Only)

## NQF Trading: Order Entry <sup>(2)</sup> / Reporting

- FIX 4.2  CTI  SQF  SQF Purge

How many sessions would you like to request? **(Default: 1)** \_\_\_\_\_

Do you want to copy an existing account? If yes, please provide the session to copy and the details below can be omitted. \_\_\_\_\_

Do you want to add your mnemonic or badge/suffix to an existing port? If yes, please provide the session to add the mnemonic. \_\_\_\_\_

Has this version of your front-end application been certified?  Yes  No

What type of connection do you want to order?  FTF (Test)  Production

What mnemonic or badge/suffix will be added to this port? \_\_\_\_\_

What is the OCC clearing number? \_\_\_\_\_

What clearing number will the firm mnemonic clear? \_\_\_\_\_

**FIX Only** What is the desired max order size? **(Default: 10k)** \_\_\_\_\_

**FIX Only** What is your source IP address? \_\_\_\_\_

Do you want to have all quotes/orders cancelled on disconnect? <sup>(1)</sup>  Yes  No

**SQF Only** Enable notification messages? Please choose message type below.  Yes  No

### Standard Message Options

- Administrative Messages  Purges  Executions  Auction Notifications

### PreTrade Risk Management Notifications

- Warning Messages  Cutoff Notification

## NQF Trading: Drop Copy

Please provide the badge/suffix you would like drop. \_\_\_\_\_

Please provide the SQF/FIX session you would like to drop. \_\_\_\_\_

**FIX Only** Timestamp (default seconds)  Milliseconds

Please select the messages you wish to receive on the drop session. (Check all that apply)

- Accepts  Breaks  Cancels  Executions  Rejects  Orders/Quotes

## NQF Trading: CTI

Please select the messages you wish to receive on the CTI session. (Check all that apply)

Clearing entitlement OCC account number: \_\_\_\_\_

FIX entitlement Firm mnemonic: \_\_\_\_\_

Badge entitlement Badge: \_\_\_\_\_

Trades only **(Default: No)**  Yes  No

Extended Cancels **(Default: No)**  Yes  No

OCC CMTA **(Default: No)**  Yes  No

**Removal Requests**

Please provide the product and logon(s) for disconnect below:

- FIX
- CTI
- SQF
- DROP


**Contact Information**

Order Contact _____	Phone: _____	Email: _____
Business Contact _____	Phone: _____	Email: _____
Trader Contact _____	Phone: _____	Email: _____
Technical Contact _____	Phone: _____	Email: _____
Security Admin _____	Phone: _____	Email: _____

**Billing Address**

Street: _____	Phone: _____	Email: _____
Suite / Room #: _____	Phone: _____	Email: _____
City / State / Zip _____	Phone: _____	Email: _____

**Additional Comments or Request Notes**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Order Authorization**

Firm Name: _____	Mnemonic: _____
Authorized Contact:(Please Print) _____	
Signature: _____	Date: _____

<sup>(1)</sup> You understand that NASDAQ OMX provides a best effort attempt to cancel orders upon disconnection if you've elected this service. In the event your connection is disconnected, you understand that you are required to call the NASDAQ Futures Market Operations at 215-496-1571 to check the status orders. There is no guaranty that the automatic cancel feature provided by NASDAQ OMX will be error free or operate without interruption. By signing below, you agree and acknowledge that NASDAQ OMX is not liable or responsible in any way for any orders which may fail to be cancelled using the automatic cancel feature.

<sup>(2)</sup> FIX ports are charged per logical port (Source/mnemonic combination)

All services and products requested on this form are governed by the terms in the NASDAQ OMX U.S. Services agreement [NASDAQ OMX U.S. Services](#) agreement and the [NASDAQ OMX Transaction Services Policies](#) document. If you do not receive a written confirmation from NASDAQ OMX within 3 business days that your request has been received and processed, please contact NASDAQ OMX Subscriber Services at 212 231 5180 or [subscriber@nasdaqomx.com](mailto:subscriber@nasdaqomx.com).

**Please be advised that beginning on January 2, 2013, all new port requests from subscribers must be received no later than 3:00PM EST to guarantee processing for the next trading day. In the event that NASDAQ OMX receives a request after 3:00PM EST, every effort will be made by Subscriber Services to process the request for the next day, but delivery will not be guaranteed. In all cases, Subscriber Services will respond promptly with an estimated date of completion.**